

WAYS TO PAY YOUR BILL

ADAMS RURAL ELECTRIC OFFERS MULTIPLE WAYS FOR YOU TO PAY YOUR BILL IN THE MANNER THAT IS MOST CONVENIENT TO YOU.

Walk-Up window

Members may pay in person at our office walk-up windows, where a staff member will greet you. You may pay by cash, check, money order, or debit/credit card. The walk-up window is open Monday through Friday from 7:30 a.m. to 4 p.m. After office hours, payment may be left in our 24-hour drop box, to the left of the walk-up window. If payment is left in the drop box, please be sure to include the name and address of the member. Do not put cash in the drop box.



Automatic bill pay

Your monthly payment can be drafted from your checking/savings account. To sign up for this service, you'll need to fill out the bank draft form (on the facing page) and return it to the office, along with a voided check. Automatic bill pay with a debit/credit card is also available. For more information, please contact our office.



Pay at a bank

Payments may also be made at the National Bank of Adams County in West Union, Ohio, or at one of the following First State Bank locations: West Union, Winchester, Seaman, Peebles, Manchester, Hillsboro, or Georgetown. Please remember: If you pay your bill at one of these banking centers, you must present the bill stub, and payment must be paid by the due date!



Payments by mail

Members may mail payment, along with the bottom portion of the bill, in the return envelope. Please allow time for payments to be received by the due date. Write your account number on the check. Do NOT mail cash.

Payment at local stores

Members may also make payment with cash at local participating retail stores, including Walmart, CVS, Walgreens, Dollar General, and many more. Take the back of your electric bill to the store; they will scan the barcode on the back of the bill, and you can pay the cashier. The store collects a \$1.50 convenience fee for this service. To find a location near you, visit pay.vanilladirect.com/pages/retailers



SmartHub (Online)

SmartHub can be accessed 24 hours a day from the link on our website (www.adamsrec.com) or by downloading the mobile app. Members must register for SmartHub to make payments or manage their accounts online.



If you need help registering your account or have trouble accessing your SmartHub account, please contact our office for assistance.

Visa, Mastercard, and Discover are accepted for payment

Please remember that failure to receive your bill in no way relieves you from paying it. If you do not receive your bill, contact the office before the due date so that another bill can be sent to you.



Pay by phone

Payments may be made with a credit card by calling our office at 937-544-2305 during business hours (Monday through Friday, 7:30 a.m. to 4 p.m.) or by calling the 24-hour payment line, which allows you to pay with a credit card or checking account, at 844-937-1666.