

Manager of Finance and Administration

Adams Rural Electric Cooperative, Inc. is seeking qualified applicants for the position of Manager of Finance and Administration. This is a key management staff position responsible for all areas of financial and accounting operations of the cooperative, including plant accounting, budgeting activities, payroll, human resources, audit preparation, financial planning, and forecasting. This position is responsible for the preparation and the maintenance of financial records in accordance with Generally Accepted Accounting Principles (GAAP). Applicants should have experience in a leadership role and a minimum of 3 years of experience in a similar position directing, coordinating, and managing an accounting or financial department. Applicants must have excellent oral and written communication skills, and be accurate in detailed analysis and computational skills.

A bachelor's degree in business administration with an emphasis in accounting is required. An advanced degree and/or professional certification (ex. MBA, CPA, CMA) is desirable. However, extensive accounting and financial experience in a related field will be considered.

Adams Rural Electric Cooperative, Inc. is located in West Union, Ohio. The cooperative provides distribution electric to parts of Adams, Brown, Highland, Pike, and Scioto counties. Applicant must live in or be willing to relocate to the area. The cooperative offers an excellent NRECA benefits/retirement package, and competitive salary commensurate with experience and qualifications.

Please submit a cover letter, resume, and three professional references via email to erikaa@adamsrec.com or by mail to:

Erika Ackley, Manager of Finance and Administration
Adams Rural Electric Cooperative, Inc.
PO Box 247
West Union, Ohio 45693

Deadline for submission is January 7, 2022. Review of resumes will begin immediately.