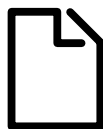


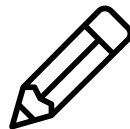
APPLICATION FOR Residential Electric Service



Adams Rural Electric is committed to providing safe and reliable electric service to our members while supporting the communities we serve.



1
APPLY



2
DESIGN



3
PRE-CONSTRUCTION




4
CONSTRUCTION

YOUR NEW CONSTRUCTION TEAM


Adams Rural Electric offers a skilled team that's committed to your success. Your calls and emails will typically be returned within two business days.

Office hours are 7:30 a.m. - 4 p.m.

Monday through Friday. Contact information is listed below.


 937-544-2305

 info@adamsrec.com

 adamsrec.com



ADAMS RURAL ELECTRIC
COOPERATIVE, INC.

Your Touchstone Energy® Cooperative 

ENERGY INSTALLATION

Important Things to Know

*Keep this page for reference.

Before We Start:

Please stake all facilities. These include:

- ← Property lines
- ← The four corners of the home and other proposed buildings
- ← Desired meter location(s)
- ← Underground member-owned facilities (well, septic, propane lines, sprinklers, dog fence, etc.)

Things to Know About Our Work:

- ← Site readiness, supply chain delays, seasonal demands, and adverse weather may delay installation.
- ← We'll use large trucks and heavy equipment, so please use caution and stay clear of the construction area.
- ← Final restoration is your responsibility.

1. APPLYING

- ← Upon completed application and required information, a staking engineer will meet with you on-site to discuss options.
- ← Adams REC will contact you with any questions or follow up within two business days.

2. DESIGN

- ← This step may take 2 weeks depending on our waiting list and seasonal demands. Jobs are typically performed on a first come, first serve basis.
- ← **Failure to mark the desired location of service may result in job delays and/or additional charges.**
- ← Mark all facilities listed above.
- ← Next, Adams REC will perform a site visit and design the most economical route for electric service installation, place stakes marking the proposed route, and determine members cost as well as other responsibilities such as easement or permits.

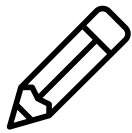
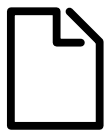
Major changes to this design may result in job delays and extra fees.

3. PRE-CONSTRUCTION

- ← Adams REC crews will contact OUPS to mark all underground public utilities such as electric, gas, communications, etc. Private utilities must be marked by requesting party.
- ← Adams REC will supply easement forms for the project manager to gather signatures as required for the installation.
- ← Adams REC may require some vegetation clearing at the owners expense.
- ← Adams REC is not responsible for damages to any unmarked private or public owned facilities.
- ← All member required construction must be completed.


4. CONSTRUCTION/INSTALLATION

- ← Installation typically takes up to 15 business days after step 3 is completed. Site readiness, supply chain delays, seasonal remands and adverse weather may delay installation.
- ← Adams REC construction crews will come to the site and install facilities as designed and leave the member's site ready for final restoration by the member.




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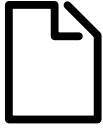
Your Touchstone Energy® Cooperative 

ENERGY INSTALLATION

Member Checklist

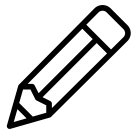
*Keep this page for reference.

Place this checklist side by side with the "Important Things To Know" page to ensure you have all the information you need.



1. APPLY

- Complete application for service.
- Include load information.
- Indicate service size and overhead/underground preference.
- Draw a site map.
- Review information and sign form.
- Submit application to Adams REC office.



2. DESIGN

- Mark your proposed meter location.
- Please mark all facilities.

These Include:

- ← Property lines
- ← The four corners of the home and other proposed buildings
- ← Underground member-owned facilities (well, septic, water lines, propane lines, sprinklers, dog fence, etc)



3. PRE-CONSTRUCTION

- Pay the construction charge cost. Estimates are valid for 6 months.
- Sign and return required notarized easements.
- Have service entrance equipment installed and inspected by an electrical inspector or property owner can take responsibility and complete the electrical inspection form.
- Complete all member-required construction.
- Provide a clear ground to sky path: 15 foot wide (underground) or 40 foot wide (overhead) to accommodate installation work.
- Notify Adams REC when all the above have been completed.

After this is all complete, Adams REC construction crews may be scheduled. It is the members responsibility to contact operations department to schedule construction.

Once your new service is complete, visit us at adamsrec.com to access your account online.

- ← View and pay your electric bill
- ← Sign-up for paperless billing
- ← Track your electricity use
- ← Set-up or modify AutoPay
- ← Update your personal information
- ← Report a power outage

YOU CAN ALSO DOWNLOAD OUR APP FOR ACCOUNT ACCESS. SEARCH FOR "SmartHub" IN THE APP STORE.

- 937-544-2305
- info@adamsrec.com
- adamsrec.com



**ADAMS RURAL ELECTRIC
COOPERATIVE, INC.**

Your Touchstone Energy® Cooperative



Account Number: _____

RESIDENTIAL ELECTRICAL SERVICE Application

Thank you for contacting Adams REC with your request for electrical service. Please complete this Electrical Service Application and return it to Adams REC as soon as possible.

Upon receiving the completed application, a staking engineer will contact you to establish your electric account and start your work order.

Name: _____
Mailing Address: _____
City, State, Zip: _____

Return completed form to Adams REC,
4800 State Route 125, West Union, OH 45693
or scan and email to info@adamsrec.com.

ACCOUNT INFORMATION

New Member Current Member Prior Member Preferred Contact Method: Primary Phone Email
Primary Phone: _____ Last 4 of Social Security Number: _____
Mobile Phone: _____ Email Address: _____

TYPE OF SERVICE (Check all that apply)

Overhead Underground New Service Relocate Service Temporary Service
 Temporary to Permanent Upgrade Service Outdoor Light Duplex: How many units? _____
 Other structure. Describe: _____

SERVICE INFORMATION

SERVICE LOCATION New Service Address: _____
Nearest Neighbor (name/address, if known): _____
All new services require an easement for Adams REC to install and maintain our equipment on your property. Please list all names on deed, and all spouses whether or not they appear on the deed, here: _____
Do you currently own the property? Yes No Property Owner: _____
Builder/Elec. Contractor Name: _____ Phone: _____
Requested Inservice Date: _____

NOTE: Failure to complete load information will result in a returned form and job delay.

Service Size: 200 amps 320 amps* Other _____ amps Building Total Sq Ft: _____
Single Phase: 120/240 Volts Conditioned Sq Ft: _____
(Typical Residential Service)

ELECTRICAL LOAD (do not apply demand factors)

Washer/Dryer Water Heater
 Gas Electric Gas Electric
Range/Oven Tank On Demand
 Gas Electric
EV Charging If On-Demand and Electric,
 Lvl.1 Lvl.2 what is kW? _____ kW

HEATING AND COOLING LOAD

Type of Heating: Electric Heat Pump Nat. Gas/Propane
Electric Heat (Include Backup, Baseboard, and Furnace) _____ kW

	Air Conditioner		Heat Pump	
Largest Unit		tons		tons
Total Units		tons		tons

OTHER LARGE LOADS (Hot tub, Sauna, etc.)

_____	kW
_____	kW
_____	kW

MOTOR LOADS (Excluding Heating & AC)

Description	HP	Phs	Soft Start/VFD?
_____		1ph/3ph	
_____		1ph/3ph	



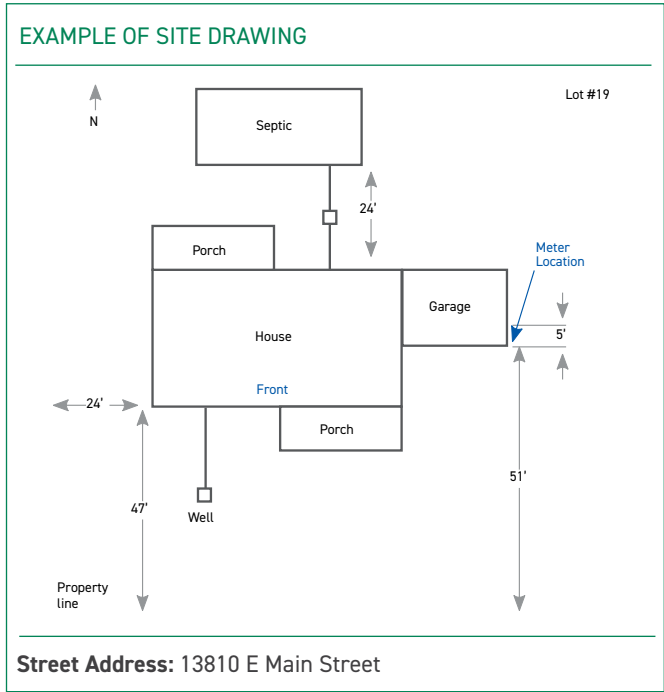
Account Number: _____

RESIDENTIAL ELECTRICAL SERVICE APPLICATION (CONT'D)

1. Sketch property/building site.
2. Indicate the desired location for your meter. Try to place it on the side nearest the Adams REC electrical pole. Be aware that Adams REC may require that the meter be placed in an alternate location.
3. If there is no building on the property, please stake the 4 corners of the proposed building.
4. Check off any of the following underground facilities you may have and clearly mark or flag them on your site.
 - Routes of buried water and propane gas lines
 - Buried electric lines to personal buildings
 - Septic tanks and drain fields
 - Survey markers and satellite/antenna wires
 - Well/Septic location

- For underground service, Adams REC requires a 15 foot wide path route that is free from dirt piles, debris, and construction material.
- The rough grade of the site must be within 6-inches of the finish grade.
- Member is responsible for final site restoration on their property.

Adams REC will not be liable for damages resulting from applicant's failure to mark out locations or from incorrect marking.



MEMBER SITE DRAWING

Street Address: _____

By signing this document, I agree and understand this list of responsibilities. Failure to complete responsibilities may result in delay.

Applicant's Signature: _____ Date: _____